



Dear ACLS Participant:

The course will be held in the **Conference Center Building #26** on the Baylor Scott & White Medical Center - Temple campus in room A200A/B. Registration will be from **7:30 a.m. to 8:00 a.m. on day 1, but day 2 registration will begin at 6:45 a.m. and the course at 7:00 a.m.**

There is a web-based pre-test required. The link to this test and the password are located in the ACLS book, or you may access the site at www.heart.org/eccstudent and use code: **acsls15**. **YOU MUST HAVE A PASSING SCORE OF AT LEAST 70% ON THE PRE-TEST. IT MAY BE TAKEN MULTIPLE TIMES IF NEEDED TO ACHIEVE THE PASSING SCORE.**

- All registrants exempt from the registration fee or whose department is covering their registration fee, will need to pick up their book for use at either of the following locations prior to the first day of class:

Baylor Scott & White Medical Center - Conference Center, Room A232

Monday – Friday from 9:00 a.m. to 4:00 p.m.

Please call (254) 724-3197 prior to stopping by **OR**

BSWH Medical Center Medical Library / 3rd Floor, MEC Building

- All other registrants should receive a book in the mail at least two weeks prior to class. If you register within two weeks of the class, please contact the ACLS office.
- **Complete the self-assessment and print your score; bring the printout of your score with you to the registration desk at the ACLS Course. The pre-test can also be scanned to the ACLS coordinator prior to the course.**
- **A copy of your current BLS card is required pre-course if at all possible or bring a copy with you to registration on day 1 of the course.**

Course materials can be found at <http://cme.sw.org>. Click on 'Upcoming Activities', then click 'View Our Master Catalog'. Search for the appropriate course and click on 'Event Materials' for that course. Bring these documents with you to the course for your use.

NO CALL/NO SHOWS will be responsible for paying the full registration fee for the course.

Baylor Scott & White Central Region is an approved provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

Thanks for your participation in our course.

Sincerely,

Robin Wilson

Adv. Life Support Coordinator

MS-26-A229

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Office (254) 724-3197 or Fax (254) 724-6823